This Agreement is between the Sustainable Farming Association of Minnesota (hereinafter referred to as the Association) and the _______________ Chapter of the Sustainable Farming Association (hereinafter referred to as the Chapter).

This charter is specific to incorporated Chapters, which operate as incorporated and separate 501(c)(3) non-profit corporations. All Chapters are either Regional Committees (unincorporated Chapters) or Incorporated Chapters. Regional Committee Chapters operate under a different charter.

By signing this charter, the Incorporated Chapter may use the name “Sustainable Farming Association” in its name.

This document is designed to facilitate legal and effective operation of the organization.

The Chapter that signs this charter agrees to the following:

1) The Chapter shall adopt Articles of Incorporation, Bylaws and Policies that are in alignment with those of the Association.

2) The Chapter shall provide an annual accounting of its finances to the Association Treasurer.

3) The Chapter will send new and renewing membership reports within 30 days of receiving a new/renewing membership to the Communications Coordinator.

4) The Chapter shall remain current in all matters with the Internal Revenue Service, and shall properly maintain its status as a Minnesota Corporation and Charitable Organization.

5) A minimum of one local Chapter meeting will be held each year. This meeting should take place within the 60 days prior to the Association’s Annual Conference in mid-February.

7) A record of all issues discussed and decisions made at the Chapter leadership meetings shall be kept as minutes and made available to the Association upon request.

8) The Chapter shall not enter into any agreement or incur any obligations on the Association’s behalf, or commit the Association in any manner without the Association’s prior written consent.

9) Either party may terminate this Agreement at any time pursuant to Bylaws Section 10. Termination of this Agreement shall not relieve the Chapter of its obligations to pay the Association any membership fees collected, due, or owing at the time of termination.

10) The Chapter will select from their membership one representative to serve on the Association’s Board of Directors, to attend all Association Board meetings, and to serve for a term of three years. (Bylaws Sections 3.2 and 10.1.1)

11) The Association and the Chapter will renew the Charter every three years.

12) Chapter dues to the Association in the amount of $10 per Chapter membership will be transferred to the Association on July 1st of each year based on the membership count for the Chapter on June 30th of the same year.

IN WITNESS WHEREOF the parties hereto have signed this Agreement on the dates written below.

Chapter Representative: _________________________ Date: ______________________

Association Board President: _____________________ Date: _____________________